

Group Volunteer Guidelines

To ensure your experience with the Foodbank is positive from start to finish, we ask you and/or your group to go over the following guidelines:

- Due to project availability, warehouse inventory and business and staff commitments, the Foodbank requires at least <u>three weeks'</u> notice to discuss a time for your organization to volunteer. <u>Cancellations should be called in as soon as possible: 328-3663.</u>
- 2. We will need an idea of the number of people in your group. Depending on projects, we can accommodate up to 30 people, and we ask that you have a minimum of 10 adults in your group. If the number of people in your group is going to change by 5 or more people, please call us in advance and let us know; this enables us to adjust your group's activity accordingly.

Group & Individual Volunteer Guidelines

- 1. Proper attire for volunteer activities: t-shirts, sweatshirts, jeans, shorts, and <u>closed-toe shoes</u>. Volunteers wearing sandals, flip-flops, or other open-toed shoes will not be able to participate in warehouse volunteer activities.
- 2. To make sure we don't go over our volunteer capacity, please do not attend a volunteer event without contacting EIF's volunteer coordinator at <u>volunteer@eifoodbank.org</u> first.
- 3. If any members of your group are ten to thirteen years of age, they should be accompanied by a responsible adult; one adult per each kid. We regret that we cannot take volunteers under the age of ten.
- 4. If you are dropping someone off at a volunteer event please be prepared to pick them up early in case the event wraps up early.
- 5. If you have any food allergies please check with EIF's volunteer coordinator before volunteering.

If you need to contact the Foodbank regarding the volunteer program, please call us at 328-3663 and ask for the Volunteer Coordinator.

We deeply appreciate our volunteers, and couldn't do the work we do without them.

Thank you!